

## Hazrat Zahra Marziyeh Hospital IPD Unit



Title of the process: Carrying out the discharge process in coordination with the IPD expert

Process code : ZMH-PRO-IPD-01 | Revision date: 7/10/2024 | Compilation date: 23/9/2023 | Notification date: 7/10/2023

Registration of the patient's discharge order in the file by the attending physician Completing the patient's file, compiling and presenting the file summary and medication prescription\* in English and the patient's language by the IPD doctor and IPD nurse Notifying the patient's discharge order to the IPD expert by the IPD nurse Providing necessary training during discharge, required information, such as following up the treatment process and delivering the training form to the patient, etc. by the IPD doctor and IPD nurse. Registration and completion of health tourist information in the HIS system by the IPD nurse Providing the satisfaction form to the patient at the time of discharge and providing the required information on ways to communicate with the hospital by the IPD expert. Sending the patient file to the discharge unit in coordination with the IPD expert by the department secretary Setting up the patient's bill in the discharge Coordinating with the facilitating No Has the patient been admitted to the unit according to the contract drawn up with company to carry out the discharge the coordination of the IPD expert by the hospital personally? procedure by the IPD expert discharge officer The company's expert goes to the discharge unit and Providing invoices to health tourist receiving the patient's invoice according to the contract companion by IPD expert and paying the fee in coordination with the IPD expert Providing a copy of the original micro services and costs Paying the fee by the health tourist / her/ related to the hospital if requested by the patient by the his companion discharge officer Obtaining the discharge permission paper to be presented to the IPD department/IPD nurse by the IPD expert Removal of health tourist connections by the IPD nurse Assist the health tourist to change clothes and prepare for departure by the paramedic Accompanying the health tourist by IPD expert Registration of international patient information in the health tourism system of the Ministry of Health by an IPD expert Exit of the health tourist from the hospital